



# G. D. BOLTS LTD

Lancaster Approach, North Killingholme, Grimsby DN40 3JZ  
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28<sup>th</sup> April 2009

To whom it may concern

Reference for James Andrew Marsden

We are a Bolt and Nut company based in Immingham.

We have employed James as a casual worker during his college holidays. His main day to day duties were the receiving and checking of goods and the putting up of orders.

James was also involved in the annual stock take and for the main part had to work solely on his own initiative.

We have also benefited from his computer knowledge, James advised on the purchase of, and set up the directors personal computer system.

James worked for us during the Easter break this year and we would most certainly offer him employment if this were to be his chosen career.

James is punctual, polite, and willing to undertake any task given him. He fits in well with all the other staff members. We have no hesitation in recommending him to any future employer.

Yours faithfully

D J Mann  
Office Manager

SUPPLIERS OF

BOLTS & NUTS

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GALVANISED

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FOUNDATION BOLTS

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